

ASKRIGG & BAINBRIDGE PTFA MINUTES – Christmas Fair Meeting

01/11/2016

PRESENT: Catherine Madley, Charlotte Reilly, Helen Dalton, , Kit Hodgson, Jean Sleighthom, Angela Peacock, Kayleigh, Heather Hodgson.

APOLOGIES: Gillian Alderson, Donna Peacock, Julia Blowes, Katherine Wood, Carolyn Teasdale, Nicola McCreadie, Vicky Collins, Gemma Anderson, Angela Lambert.

CHAIRPERSONS REPORT:

HD thanks everyone for attending.

Halloween disco and coffee morning raised £66.26 and this was after buying £30 of new decorations.

All agreed a great success.

Discussed holding more coffee mornings at different village halls.

Donations of tea towels still required please.

New roles allocated since last meeting:

Heather Hodgson – Tombola and Raffle coordinator

Kate Bell – Advertising, Marketing and Events

Catherine Madley – Catering.

CHRISTMAS FAIR:

Stalls:

18 stalls confirmed, potential 2 more interested plus face painting (which just requires chairs)

These include: school bric a brac/eco group/chocolate tombola – which will all be in the back room if necessary.

CR has asked JB to send HD list of stall holders so that she can contact them to discuss advertising.

HH to speak with VC to coordinate bric a brac with Year 5 and 6 children, and to JF about the school council squares.

Match Funding:

Unfortunately Max from Barclays has already committed his match funding to Hawes primary this year and all other staff members at Hawes branch have used theirs.

CR has approached her Darlington manager who is looking into other options for us.

All agreed that we have been very lucky to receive the funding for so many years.

Set up:

Hall will be available for set up 9am on Friday 18th. JB and KW doing tables.

CR to deliver bunting to HD to be put up.

Advertising:

Betsy is putting advert in the D&S for next 2 weeks, Upper Wensleydale Newsletter and Richmondshire News.

Posters have gone out today but more needed, particularly in Bainbridge/Hawes/Leyburn.
AP to look into banner that can be reused each year.
HD to ask KB to do paragraph for school newsletter.
HH to put separate sections in newsletter requesting donations for tombola prizes, and HD to put another in for bric a brac and mince pie donations.
CR to provide A frames, AP to provide butchers board for posters
HD to ask KA to print 6 x A3 posters for HH to put up.

Pricing:

Door entry £3? includes mulled wine or hot drink and mince pie. HD creating tickets.
Bacon sandwiches £2/Soup and Roll £2/Tea, coffee 50p/ Mulled Wine £1/Mince Pie 50p

Rotas:

Still gaps to fill. HD to ask at school collection Askrigg, CR at Bainbridge.

Licence:

CR has applied for TEN license. Once received will give to HD to display on the day.

Food:

CM to purchase all food and drink. Milk from Kirkbrides - tbc

AOB:

Discussed speaking to KA about collating contacts for facebook and email messaging.

CR to set up PTFA email address and file electronically instead of paper filing.

Next Meeting:

January 2017 date and venue TBC.